

**Minutes of
Connect Charter School Society, Board of Directors Meeting
October 8, 2019, at Connect Charter School**

Board members present: *Dave Robinson (C), Ron Koper (VC) via teleconference, Dana Braunberger via teleconference, Shelley Jahnke via teleconference, Christy Newson, Mackenzie Regent via teleconference, Hyacinth Schaeffer via teleconference, and Linda Trinh.*

Board members absent: *Kathy Buchanan, Mangesh Kumthekar, David McKenzie, Bryce Monar, Dr. Kevin O'Connor, Gavin Peat and Michelle Rousseau.*

Staff present: *Chris Gilmour (Superintendent), Dr. Phil Butterfield (Principal) and Myra Penberthy (Secretary treasurer).*

Board Chair Mr. Dave Robinson declared a quorum and called the meeting to order at 5:15 p.m.

Ms. Jaimie Groeller, Grade 9 teacher at Connect, spoke to the Board about the Grade 9 student trip to Bamfield Marine Science Centre. She also shared a student video with the Board and spoke of the future direction and timing of the trip. The Board was very appreciative of the direction, and passion Ms. Groeller had for her students and the experience.

Mr. Dave Robinson asked the Directors if there were any conflicts of interest. None were declared.

Motion 9.19 by Linda Trinh,
THAT the October 8, 2019, Board meeting agenda be approved.

Carried

Motion 10.19 by Linda Trinh,
THAT the September 10, 2019, Board meeting minutes be approved.

Carried

Mr. Chris Gilmour updated the Board on the Facilities committee's work, which includes work on a 3-year facilities plan, which will determine the Alberta Education Capital Plan due in the spring.

Motion 11.19 by Dana Braunberger,
THAT the Board approve the Superintendent to secure a contractor to resurface the staff parking lot including plug-ins, to a spending limit of \$60,000.

Ms. Mackenzie Regent reviewed the minutes of the Audit & Finance Committee minutes and the meeting on October 3, 2019.

Ms. Shelley Janke presented the School Operations committee work, which includes friendly amendments to all Connect Charter school policies, to change references from the School Act to the Education Act. In addition there was a discussion regarding the documents comparing the two acts, and changes which may apply to other policies that should be reviewed by all committees.

Motion 12.19 by Hyacinth Schaeffer,

THAT the Board recognizes the following contracts:

An amendment for Ms. Catherine Newton extending her education assistant contract to June 30, 2020,

A full time temporary teaching contract for Ms. Kathryn McKinnon effective September 23, 2019 to June 30, 2020,

A full time temporary teaching contract for Ms. Emily McDonald effective October 21, 2019 to December 5, 2019.

Carried

Motion 13.19 by Ron Koper,

THAT the Board delegate the authority to administration, to enter into employment contracts, covered within our budget, to fill empty positions, until Policy 1.04 is rewritten.

Carried

Ms. Myra Penberthy presented the Fall Budget update for Connect Charter School Society, to the Board as an information item.

Ms. Myra Penberthy reviewed the Draft unaudited quarterly financial statements for August 31, 2019. The Board was appreciative of the great work done by all the accounting staff during the fiscal year.

Motion 14.19 by Christy Newson,

THAT the Board approves the August 31, 2019 Draft unaudited financial statements for Connect Charter School Society.

Carried

Dr. Phil Butterfield reviewed the Provincial Achievement Test results and Chris Gilmour reviewed the Diploma Results with the Board. The Board was very impressed with the success of our students.

Motion 15.19 by Christy Newson,

THAT the Board moves in-camera.

Carried

Motion 16.19 by Linda Trinh,

THAT the Board moves out of in-camera.

Carried

The meeting terminated at 8:04 pm.

Dave Robinson, Board Chair