

**Minutes of  
Connect Charter School Society, Board of Directors Meeting  
June 18, 2019, at Connect Charter School**

**Board members present:** *Dave Robinson (C), Ron Koper (VC), Dana Braunberger, Kathy Buchanan, Shelley Jahnke, Mangesh Kumthekar, David McKenzie, Bryce Monar, Christy Newson, Dr. Kevin O'Connor, Gavin Peat, Michelle Rousseau, Hyacinth Schaeffer and Linda Trinh.*

**Board members absent:** *Mackenzie Regent.*

**Staff present:** *Chris Gilmour (Superintendent), Dr. Phil Butterfield (Principal) and Myra Penberthy (Secretary treasurer).*

The Agents of Change students presented their social action projects, to the Board. The Board was very impressed by the depth and visionary scope of the projects, which were aimed at helping the environment, senior's care, new immigrants, providing glasses to people in need, and third world support.

Board Chair Mr. Dave Robinson declared a quorum and called the meeting to order at 6:05 p.m.

Mr. Dave Robinson asked the Directors if there were any conflicts of interest. None were declared.

Motion 64.18 by Hyacinth Schaeffer,  
THAT the June 18, 2019, Board meeting agenda be approved.  
Carried

Motion 65.18 by Ron Koper,  
THAT the May 14, 2019, Board meeting minutes be approved.  
Carried

Myra Penberthy presented the May 31, 2019 draft financial statements to update the Board and provide a review. The financial statements were also reviewed at the Audit & Finance committee meeting on June 13, 2019.

Motion 66.18 by Kevin O'Connor,  
THAT the Board approve the Connect Charter School Society, May 31, 2019 quarterly financial statements.  
Carried

Myra Penberthy reviewed the Connect Charter School Society's draft operating budget for the 2019-20 school year. The budget was also reviewed by the Audit & Finance committee at the June 13, 2019 meeting.

Motion 67.18 by Michelle Rousseau,  
THAT the Board approve the Connect Charter School Society, operating budget for the 2019-20 school year in the Alberta Education format.  
Carried

Ms. Shelley Janke and Mr. Chris Gilmour reviewed the school operations policy work which has been completed, and other policies which have been referred to other committees.

Motion 68.18 by Shelley Janke,

THAT the Board amends Policy 6.03 Student Support Services with the change from Coach to Coordinator, and amends Policy 6.07 Student Assessment and Evaluation.

Carried

Dr. Phil Butterfield reviewed staffing changes and new contracts for the 2019-20 school year.

Motion 69.18 by Michelle Rousseau,

THAT the Board approves following contracts:

A full time temporary educational assistant contract for Ms. Stephanie Horsman effective August 14, 2019 to June 30, 2020.

and

An amendment to Ms. Caitlin Price's temporary teaching contract expiring June 30, 2020 to a full time continuing teaching contract effective August 13, 2019.

Carried

Motion 70.18 by Dr. Kevin O'Connor,

THAT the Board accepts with regret the resignation of Ms. Jessica Kelly, effective June 28, 2019.

Carried

Motion 71.19 David McKenzie,

THAT the Board delegate the authority to administration to enter into employment contracts, covered within our 2019/20 budget, to fill empty positions over the summer.

Carried

Ms. Lisa Lacmanec, past Vice Chair, of Connect Charter School Council, reviewed Grant Advance, a grant funding software which we have use of for one year, sponsored through school council fundraising.

Dr. Phil Butterfield reviewed the new Connect Charter School Society website which will be released for the new school year.

Board committee reports and leadership reports were presented, and discussed including the communications and facilities committees reports, leadership report, superintendent surveys summary, TAAPCS update and external collaboration and research and innovation, and school council update.

Ron Koper discussed and reviewed the Board strategic priorities.

The meeting terminated at 8:20 pm.

---

Dave Robinson, Board Chair